



Name \_\_\_\_\_

Date received \_\_\_\_\_

Dear Parents,

We are so excited to share this special year with you and your child. Here at Prince of Peace we believe strongly in parent-child-teacher relationships. In order to keep our small school thriving we need your help throughout the year with various tasks. We are asking that you sign up for one committee to be a part of throughout the year. These committees meet once a month or so to come up with new ideas. Please pick three areas of interest that you would be willing to work with, and we will match you with a committee. Please rate your choices in order of preference. (1,2,3) Families may serve on more than one committee if they wish. We are excited for the new school year and new ideas. Thanks so much for your time and support!

#### **Fundraising Committee**

- Brainstorm new ideas for fundraising.
- Coordinate fundraising and recruit help.
- Explore grant opportunities.
- Past event have included: Sign & Sip, Read-A-Thon, School Pictures.

#### **Recruitment, Marketing & Strategic Planning**

- Plan 3 - 4 open houses per year with directors.
- Design material to promote school including flyers, press releases, and website and social media content.
- Brainstorm new ideas for marketing.
- Maintain communication with prospective parents.
- Create a strategic business plan.

#### **Playground Committee**

- Organize clean up days as needed (2 times per yr; includes leaf removal, seasonal plantings, etc.)
- Identify and implement goals for playground enhancement.
- Ordering equipment with directors as needed.
- Maintain equipment and grounds.

#### **Seasonal Decorations and Social Events Coordination**

- Decorate school entry ways and hallways with decorations supplied by school and make new decorations as necessary. Take down and store decorations after season.
- Coordinate social service projects. In the past we have had Giving Tree, Turkey Drive, Lemonade Sale, letters for veterans, Campfire, summer Meet & Greet.
- closing Service/Graduation. This could include coordinating food and volunteers to help with setup and cleanup.

(Over)

### **Parent Advisory Chair**

- Coordinate 3 meetings per school year for parents to discuss and produce feedback about school.

### **Strengthening Families**

- Work with director to assess the needs of the school based on the parent survey.

### **Lending Library**

- Work with the students to help them sign out and return books from our Lending Library.
- Copy & laminate book covers for use in the Lending Library.
- Help in the book selection process.